Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

November 27, 2025

Office Order No.:176-2025

The transfer of Mr. Abul Hossain (1687), Senior Officer, Underwriting Dept., Noakhali Full Fledge Service Center, Noakhali Zone vide Office Order No:174-2025, dated 25-11-2025 at Cash Section, Hobigong FPR Centre, Sylhet Zone-01 is hereby revised and he is hereby transferred to Cash Section, Chaprashirhat Organization Office(0561), Noakhali Zone.

Mr. Abul Hossain is advised to report his joining to the Incharge, Chaprashirhat Organization Office(0561), Noakhali Zone along with Stationary Items allotted to him and release letter from his existing office immediately with a copy to the HR & Administration Dept., Head Office, Dhaka.

The additional responsibility of Mr. Ahad Mohammed Hanif (1307), Executive Officer, IT Dept., Moulavi Bazar Zone vide Office Order No.:145-2025, dated 06-10-2025 regarding Underwriting related works at Hobigong FPR Centre, Sylhet Zone-01 shall continue until further order.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

Mr. Ahad Mohammed Hanif (1307), Executive Officer

Mr. Abul Hossain (1687), Senior Officer

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The additional responsibility of Mr. Ahad Mohammed Hanif (1307), Executive Officer, IT Dept., Moulavi Bazar Zone vide Office Order No.:145-2025, dated 06-10-2025 regarding Underwriting related works at Hobigong FPR Centre, Sylhet Zone-01 shall continue until further order.

Mahmudur Rahman Talukder

Executive Vice President HR & ADMIN Department

Copy forwarded to:

- Mr. Ahad Mohammed Hanif (1307), Executive Officer
- Mr. Abul Hossain (1687), Senior Officer

C.C. to: for kind information:

- 1. The Chief Executive officer
- 2. The Additional Managing Director.
- 3. The AMD & Chief Financial Officer.
- 4. The SVP & Incharge, U/W and Re Insurance Dept. 4. The EVP (PRT) & Incharge, Noakhali Zone.
- 5. The SVP & Incharge, I/A Dept.
- 6. Master file
- 7. Office Order file
- 8. Personal file

- 1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone
- 2. The SEVP (PRT) & Incharge Noakhali Corp. Zone.
- The EVP (PRT) & Incharge, Sylhet Zone-01
- 5. The EVP (PRT) & Incharge, Moulavi Bazar Zone
- 6. The Incharge, Respective Offices.